

Quizzes

SU Tech Support

Video script text (7-22-16)

To begin a quiz, **click on the quiz link** on the course main page. This will take you to the quiz description and instructions. Some quizzes are timed, require you to complete them within a certain period of time, or allow you to retake them. **Read the instructions carefully** so that you know what is required to complete the quiz.

Click the Attempt quiz now button to begin the quiz. This will take you to the first question. Question types include, but are not limited to, multiple choice, true/false, matching and short answer. Answer these questions just like you would for an online survey. **When you have selected or entered your answer, click Next.**

On the right side of the screen you will see the Quiz menu. Use this menu to navigate to different questions. Questions that you have answered already will appear in grey.

To flag a question for review, click the Flag icon on the left side of the screen next to the question. When you click Next, a small red triangle will appear in the upper right corner of the corresponding question number. Make sure that you go back to these questions before you submit your answers for grading.

When you finish the last question, click the Next button. This will take you to the Summary page of your quiz attempt, where you can see: which questions you have answered, which questions you left unanswered and which ones you flagged. From this page you can either return to the quiz or submit your answers for grading. If you cannot complete the quiz in one session, you can leave the quiz unfinished and Moodle will remember the last question that you answered. **If your quiz is being timed, make sure that you submit your answers for grading within the time allotted.**

Most quizzes will be graded instantly and allow you to view your results right away. However, some quizzes will require you to wait to see the answers. Quizzes that include essay questions will not receive an instant grade because the instructor is required to grade the question and mark the final quiz grade. Once the instructor has graded all essay questions, you can return to the quiz to view your final grade.