

Sidebar Blocks—An Introduction

SU Tech Support

Video script text (7-22-16)

The course sidebar contains a series of blocks with key information and several features that you may need to access during the course. The number, type and arrangement of blocks will vary from course to course. However, there are a few blocks that you will see in most courses:

The *My courses* block lists all of the courses that you are enrolled in. You can use these course links to jump from one course to another.

Use the *Unit links* block to jump to a specific week, or unit, in a course. In certain courses, the current unit is highlighted in yellow.

Your course instructor or facilitator may post news and information related to the course in the news forum. The most recent news can be found in the *Latest news* box. Click on a post title to read the post.

Contact information for your instructor or facilitator can be found in the next block.

The *Upcoming Events* and *Calendar* blocks show you upcoming events related to the course and Summit University. You can also add your own events to the calendar.

Use the *Navigation* block to navigate around your course or Moodle or to see a list of course Participants.

You can access your grades and profile from the *Administration* block. Use the *My profile settings* menu to edit your profile, change your password, see your forum posts, and access other account information.¹

Finally, you can access Student Services and SU Tech Support from any page in Moodle by using the links in the *Student services* block.

¹ The *My profile settings* menu has been relocated to the upper right-hand corner of the screen. Locate and click on your name to view the user menu containing a link to profile settings.